

Effective Date: 01 April 2021

Catholic Archdiocese of Sydney

COVID-19 Safety Plan for Redemptoris Mater Seminary Sydney

LOCATION DETAILS

Agency name: Redemptoris Mater Sydney

Plan completed by: Fr Eric Skruzny

Position: Rector / Public Officer

Effective Date: 01 April 2021

> REQUIREMENTS FOR RELIGIOUS WORSHIP

REQUIREMENTS	ACTIONS
Wellbeing of staff and congregants	
Exclude staff and congregants who are unwell from the premises.	Agree
Provide staff with information and training on COVID-19, including when to get tested, physical distancing and cleaning.	Agree
Display conditions of entry including requirements to stay away if unwell and record keeping.	Agree

REQUIREMENTS	ACTIONS
Physical distancing	
Capacity must not exceed one visitor per 2 square metres of publicly accessible space (excluding staff).	Agree
Support 1.5m physical distancing where possible.	Agree
Avoid congestion of people in specific areas where possible.	Agree
Consider having strategies in place to manage gatherings that may occur immediately outside the premises, such as at the conclusion of services.	Agree
Hygiene and cleaning	
Adopt good hand hygiene practices	Agree
Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers	Agree
Clean frequently used indoor hard surface areas (including children's play areas) at least daily with detergent/disinfectant. Clean frequently touched areas and surfaces several times per day.	Agree
In indoor areas, increase natural ventilation by opening windows and doors where possible, and increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).	Agree
Record keeping	
Keep a record of name, contact number and entry time for all staff, volunteers, visitors and contractors for a period of at least 28 days. Electronic collection (e.g. using a QR code) of contact details for each person is strongly encouraged.	Agree
Records must be provided as soon as possible, but within 4 hours, upon request from an authorised officer.	Agree
All places of worship must register their COVID-19 Safety Plan through nsw.gov.au	Agree
I agree to keep a copy of this COVID-19 Safety Plan at the business premises.	Agree